Date: Wed 11/7/2018 3:29 PM

To: All FI\$Cal End Users

From: fiscalservicecenter@fiscal.ca.gov

Subject: For Your Information – FI\$Cal Acceptable Use Agreement

Dear FI\$Cal User,

Later this week, you will receive an automated email from fiscal.prod@simpligov.com that will ask you to review and complete the FI\$Cal online Acceptable Use Agreement. We are notifying you now so you are aware that it is safe to click on the link and complete the form when it arrives.

Every authorized user of the FI\$Cal system must review and complete the online FI\$Cal Acceptable Use Agreement once per year. This agreement provides important documentation to verify that FI\$Cal and its customers are in compliance with SAM Section 5320.4. New users must complete this agreement within fifteen (15) days of being granted access to the FI\$Cal system.

When the email from fiscal.prod@simpligov.com arrives, please complete the agreement by following the link. If you need assistance completing the FI\$Cal Acceptable Use Agreement, please refer to Job Aid FISCal.403 - FISCal.403 - <a href="mailto:Completing the Annual Acceptable U

If you have any issues or questions, please contact the FI\$Cal Service Center at 1-855-347-2250 or fiscalservicecenter@fiscal.ca.gov.

Thank you!



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